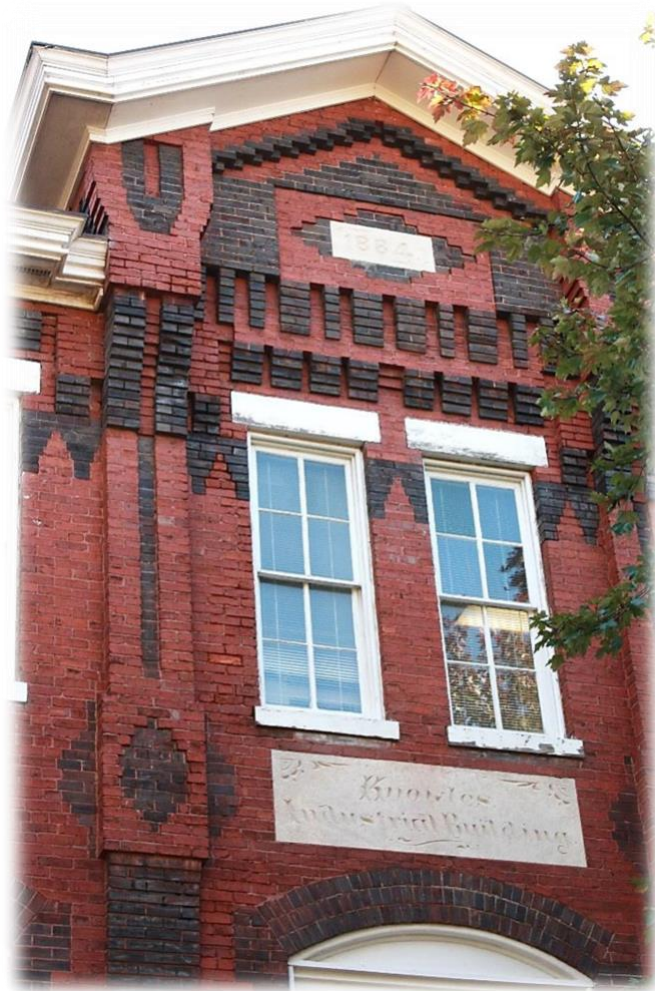




CLARK ATLANTA UNIVERSITY
DR. MACK HENRY JONES
DEPARTMENT OF POLITICAL SCIENCE
POLICIES & PROCEDURES

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INTRODUCTION

WELCOME

Welcome to the Dr. Mack Henry Jones Department of Political Science at Clark Atlanta University. As you explore our department, information about the history, commitments, programs of study, student body, and faculty and staff will unfold. Additionally, you will be introduced to our departmental publication, *Endarch*, current faculty research initiatives, Departmental Seminar, the undergraduate student organization, *Political Science Association*, the *Pre-Law Society*, the *Pi Sigma Alpha* honor society, and the graduate student organization, *Ujamaa Society*. The Department also houses the *W.E.B. Du Bois Southern Center for Studies in Public Policy*.

The Department of Political Science contains a strong and diverse faculty committed to exploring the fundamental questions of political science and topics such as the relationship between politics and economics; politics, human freedom and domination; political participation and political change; political theory and philosophy; and political behavior and development. The Department seeks to carry out its program through a pattern of human relationships that stresses openness, honesty, and a cooperative spirit.

The political science curriculum places emphasis on the political experience of African Americans in the United States, as well as African and African diaspora communities. It also seeks to develop a universal understanding of political behavior. The contradictions of all political and economic systems are critically analyzed, and careful attention is paid to alternative arrangements that portend desirable change for historic victims of oppression in various political systems.

The Department of Political Science has a solid record of teaching, research, and community involvement that has earned our faculty and students a strong reputation and critical acclaim both nationally and internationally. The programs of study we offer lead to the degrees of Bachelor of Arts, Master of Arts, and Doctor of Philosophy.

MISSION

In harmony with university goals, the mission of the Department of Political Science is to provide a unique learning environment as one of only two such departments offering Doctor of Philosophy, Master of Arts and Bachelor of Arts degrees in political science at Historically Black Colleges and Universities (HBCUs), and the only one of its kind among private HBCUs. Our program intertwines rigorous academic study, community involvement, emphasis on the black political experience, and a progressive global vision through innovative education in political science at both the undergraduate and graduate levels.

Central to its mission, the Department caters to a student body that is predominantly African American, but also includes a significant percentage of international students from Africa, Asia, the Caribbean, and the Americas. The Department of Political Science will continue to play a leading role in producing graduates holding the Ph.D., M.A. and B.A. degrees in political science who teach and work all around the world.

VISION

The Department of Political Science aims to be the major center for black political scholarship in the United States and throughout the African Diaspora, and to become a center of political understanding for change for the disadvantaged of the world.

DEPARTMENTAL CENTERS & PUBLICATIONS

W.E.B. Du Bois Southern Center for Studies in Public Policy

The mission of the W.E.B. Du Bois Southern Center for Studies in Public Policy (Policy Center) is to continue its tradition of studying issues and problems related to education, poverty, race, and equality. The Policy Center critically analyzes policies that affect the poor, especially African-Americans and Latinos. The Policy Center focuses on national and international policies, with a special emphasis on how these policies affect the lives of disadvantaged populations.

The Policy Center was established in 1970 at Clark College as a teaching, social action, and research center. It was developed as a program of interdisciplinary studies which offered students, faculty, governmental officials, community leaders and others an opportunity to participate in the formulation, implementation and analysis of important public policy issues. The Policy Center continues to draw on its rich scholarly heritage, while employing contemporary research skills and tools. The Policy Center periodically publishes works on public policy and legislative activities. We study the nexus between politics, the economy, and the formulation of public policies relative to their effect on poverty and inequality.

Research includes:

- Public and non-governmental initiatives to address income inequality
- Education's role in mitigating poverty
- The effect of income on health care disparities
- Equity and the distribution of community development resources
- The politics of poverty in state legislatures
- Unequal impacts of globalization policies on domestic, regional and global communities

Endarch Journal

Endarch: Journal of Black Political Research, founded at Atlanta University in 1974, is a double-blind, peer-reviewed journal published by Clark Atlanta University Department of Political Science in partnership with Atlanta University Center Robert Woodruff Library. The journal is an online publication. *Endarch* seeks to reflect, analyze, and generate activity, which will ultimately lead toward the expansion, clarification, and solidification of black political thought. For this purpose, the journal publishes articles that report original investigations and contribute new scholarship to the field of political science.

As an embodiment of aggregate but mutually consistent perspectives, this journal seeks to reflect, analyze, and generate activity which will ultimately lead toward the expression, clarification, and solidification of black political thought. Given black people's historical experiences of oppression and exploitation, *Endarch* seeks to expose the critical elements of those experiences. Such is the task of conscious and critical black thought. It is toward this goal that *Endarch* aims.

STUDENT ORGANIZATIONS

Political Science Association

The primary purpose of the undergraduate organization, the Political Science Association (PSA), is to pursue knowledge and understanding of the political aspects of the human endeavor; to transmit this knowledge to others; to relate this knowledge to the real world in creative, critical, and constructive ways; and to encourage through pedagogical means a real interest in politics.

Pre-Law Society

The Pre-Law Society serves as a vehicle for students in the Pre-Law Program and the Pre-Law Minor to participate in activities that help prepare students for law school or careers in the legal professions.

Pi Sigma Alpha

Pi Sigma Alpha is the only nationally recognized honor society for college students of political science and government. Pi Sigma Alpha is a member of the Association of College Honor Societies (ACHS) and is designated as a "Specialized, Upper-Division" society by ACHS. The Phi Xi Chapter of Pi Sigma Alpha was established at Clark Atlanta University in 1997. Membership is open to undergraduate and graduate students who have obtained a GPA of at least 3.5 in the major and 3.0 overall. Inductions occur once annually.

Ujamaa Society

The Ujamaa Society was formed at Atlanta University in 1971 as a body to serve the needs of political science students. The purpose of the Ujamaa Society is to create and promote cooperation and common purpose among the graduate students, staff, and faculty of the Department. It provides an administrative apparatus to facilitate input of students, and the dissemination of pertinent information, within the Department; promotes a sense of unity among present and past Society members; and provides a scholarly space for a liberatory focus on the African world. Ujamaa organizes academic and social functions, and is supported by member resources.



CONTACT

The Department of Political Science is located on the 3rd Floor of Knowles Hall, 668 Beckwith Street, SW, Atlanta, GA 30314. The Department can be reached using the following methods:

- Phone number: (404) 880 - 8718
- Fax: (404) 880 - 8717
- Email: kyoung@cau.edu. mbeasley@cau.edu
- Website: caupoliticalscience.com
- Facebook: Clark Atlanta University - Department of Political Science

GENERAL POLICIES & PROCEDURES

ADDING, DROPPING, WITHDRAWING FROM COURSES

Students may add or drop courses during the first week and a half of classes by completing the Drop/Add form. This form is available from the Registrar's office. Course withdrawal is permissible up to mid-semester. After obtaining the signature of the department chair, the student must secure the instructor's signature on the Drop/Add form to ensure proper grade assignment. Students must inform their advisers of any changes in class schedules.

When a student is authorized to withdraw from a course, a grade of "W" is assigned if the student withdraws during the tuition refund period (first five weeks of the semester) but after the add-drop period. The "WP" grade applies during this period, regardless of academic performance. If a student withdraws after the tuition refund period, a grade of "WP" or "WF" is assigned, based on the student's performance in the course prior to the official date of withdrawal.

INCOMPLETE ("I") GRADE PROCESSING

An incomplete grade ("I") is given when a student has been enrolled in a course for an entire semester but has not completed all the requirements. The "I" is given only when the student has an acceptable excuse for not taking the final examination or for failing to complete other requirements, but is otherwise doing passing work as determined by the instructor. An "I" should be removed by the end of the semester following the one in which the "I" grade was earned, but no later than one year from the end of the semester in which the "I" grade was earned. Removal of an "I" does not assure a passing grade in the course.

MISSING GRADE

Missing grades may occur when:

- the faculty member does not issue a grade for a rostered student,
- the student's name is not on the official grade roster.

In either case, the student should provide evidence of his/her registration to the Office of Records and Registration. The Office of Records and Registration advises the student of reasons for the missing grade and of steps required to rectify the problem. If the student did not properly complete registration for the course, he/she may be denied credit for the course. Should the student be permitted to receive credit, a tuition charge may be added to his/her account.

STUDENT GRIEVANCES

Students who have a grievance against any member of the Department of Political Science can petition to have that grievance heard by the Department's Grievance Committee. The Committee is composed of faculty and student members. Such grievances should be made in writing, on the Student Grievance Form and submitted to the department chair during the semester in which the incident is alleged or within 30 days of the start of the next semester. The department chair will transmit the form to the Grievance Committee. A student has the right to request to appear in person before the Committee. The Committee

will consider the petition and give its recommendation to the department chair for a final decision. After such, this decision will be conveyed to the student in writing. Students have the right to appeal the decision to the Dean of Arts and Sciences, via the department chair, within 30 days, as stated in the appeal procedures mandated by the University Catalog.

ACADEMIC FORGIVENESS POLICY

The Academic Forgiveness Policy at Clark Atlanta University permits a student to retake a course and to replace the first grade earned with the last grade earned. The student must officially register and pay for the course each time it is taken. *The last grade earned, whether higher or lower, will be the grade of record.* CAUTION: *Taking the same course more than twice has serious financial aid implications.* The student should *contact the Office of Financial Aid for details.* Additionally, total hours earned may be affected by a repeated course.

Note:

- The credit hours earned for a course may be counted only once regardless of the number of times the course was taken. If the student withdraws from the repeat of the course, the previous grade earned stands. (A "W" is not a "grade.")

CHANGE OF GRADES

Once grades are recorded in the *Office of Records and Registration*, they are no longer the property of the instructor. In the event an instructor makes an error in reporting a grade, he/she must give written justification for the change to the department chair and school dean. Grade changes must be approved by the School Dean and forwarded to the University Registrar. A change of grade for a course taken in fall semester must be submitted no later than May 1 of the following spring semester. A change of grade for a course taken in the spring semester must be submitted no later than December 1 of the following fall semester. A change of grade cannot be made for courses taken in previous academic years.

ASSESSMENT & CRITIQUE

The Department encourages assessment and critique through which academic problems are confronted. Students are urged to express complaints they may have candidly to the person(s) involved and/or to the department chair. This includes complaints about the Department in general, professors, courses and course content and fellow students.

STUDENT LEAVE POLICY

Students wishing to take leave from the University must follow the procedures as outlined in the University Catalog. They must also inform the department of their intention to request leave.

ACADEMIC HONESTY POLICY

Plagiarism in class papers, presentations, theses and dissertations is a grievous transgression which, even if unintentional, cannot be tolerated in any sound academic program. In order to avoid any charge that work contains plagiarized materials, the following rules must be strictly honored:

1. Submitting an essay, a report, paper (or any portion of such a paper), research assignment, thesis or dissertation accessed or purchased from a commercial, internet, artificial intelligence or outside source is strictly prohibited.
2. A direct quotation (whether a single word or a phrase, sentence, paragraph, or series of paragraphs) must always be identified by quotation marks or by indenting and single spacing a block quote. A footnote or endnote must be used to state the exact source.
3. A paraphrase of the work of another must be acknowledged as such by a note stating the source.
4. Indiscriminately placing a note or source at the end of a phrase, sentence, paragraph, or series of paragraphs, that has no direct reference, relevance, or relationship is strictly prohibited.
5. Using or sharing another student's work, meaning anything from borrowing one phrase to copying notes, must be acknowledged by a note.
6. Indebtedness to the specific ideas of others, or the summarizing of several pages, even though expressed in different words, must be acknowledged by a note stating the source.
7. Every instance of the use of another student's laboratory reports, computer programs, or other material must be acknowledged by a note.
8. Even the use of a student's own previous work must be acknowledged; thus, a student must obtain the prior permission of all instructors concerned before submitting substantially the same paper in more than one course.

Evidence that plagiarism has occurred is sufficient grounds for serious disciplinary action. In the event that an act of plagiarism has been proven to the satisfaction of the Department of Political Science and according to the policies of Clark Atlanta University, the following penalties may be pursued:

- a. Resubmitting the assignment.
- b. A failing grade for the assignment.
- c. A failing grade in the course.
- d. Suspension from the Department of Political Science.
- e. Dismissal from the Department of Political Science.
- f. Dismissal from Clark Atlanta University.

Note:

- Especially in the case of theses and dissertations, strict observance of the above rules of reference and attribution does not mean that students' work will be deemed acceptable. If it is found that the substance of student research relies too heavily on a limited number of secondary sources, it can be rejected for lack of originality.

THE UNDERGRADUATE PROGRAM

UNDERGRADUATE PROGRAM

STATEMENT OF EXPECTATIONS

Good scholarly practice begins with the realization that each of us is responsible for ensuring that we put forth earnest, conscientious intellectual effort. There are specific knowledge, skills, and abilities that are gained throughout one's matriculation in the Dr. Mack Henry Jones Department of Political Science at Clark Atlanta University. Attaining these scholarly attributes requires students to commit to the learning process and the pursuit of challenging work, and necessitates considerable cooperation with instructors as they transfer knowledge and develop skills.

The Department of Political Science has rigorous expectations of its students. Students are required to arrive on-time to all scheduled classes; read and act upon mandates, deadlines, guidelines and expectations detailed in course syllabi and ancillary instructional documents; regularly check for CAU communications (University and Department) sent via student email accounts and CANVAS announcements; take ownership of their learning by taking adequate lecture notes, participating in class discussions, completing reading assignments, utilizing AUC library resources, and taking opportunities to attend extra-mural course relevant events. Students should proactively engage with instructors during office hours throughout the semester, especially as it pertains to one's academic progress. Students should not hesitate to challenge the ideas with which they are confronted, but must bear in mind that this needs to be done in a manner that is conducive to respectful debate, open discussion, and to producing substantial ideas with a foundation in the required readings.

Plagiarism will not be tolerated. Plagiarism in class assignments and research papers is a grievous transgression, which, even if unintentional, cannot be tolerated in any sound academic program. Academic work must always be original. If any work submitted contains plagiarized material – from books, internet sources, another student, or work previously submitted in another class without explicit permission from all instructors involved – that work will be in violation of the University's and Department's Academic Honesty Policy and is sufficient grounds for disciplinary action.

PROGRAM OF STUDY

The undergraduate program in political science is designed to help students understand how politics affects the lives of people at the local, national and international levels. The curriculum requirements for the Bachelor of Arts degree places emphasis on the political experience of African Americans in the United States, as well as African and African diaspora communities. It also seeks to develop a universal understanding of political behavior. In discussing politics we are engaged with a broad range of questions. Such questions include:

- Why are some people more politically involved than others?
- Why do some seek and obtain tangible benefits from the political process while others settle for symbolic reassurance?
- How and to what extent has politics been used as a tool for both domination and human freedom?
- How has politics hindered or facilitated the struggle for racial equality in the United States?

POLITICAL SCIENCE TRACKS, MINORS & PROGRAMS

The Department of Political Science offers the following undergraduate tracks, minors and programs:

- American Government & Policy
- Black Global Politics
- Political Theory
- Urban & Social Politics
- Internship Program
- Political Science Minor
- Legal Studies Institute and the Pre-Law Minor

UNDERGRADUATE ADMISSION REQUIREMENTS

All students should refer to the University Catalog and the Office of Admissions for admission requirements. After admission to the university, students declaring political science as their major must immediately report to the department chair for advisement.

FINANCIAL AID

Undergraduate students seeking financial aid should refer to the Office of Financial Aid for information on required procedures.

UNDERGRADUATE ORIENTATION & ADVISEMENT

New students are welcomed to the Department through a formal orientation. All students are assigned academic advisers. Students are urged to consult often with faculty advisers on the academic program, or on any other matter of concern. If for any reason it seems desirable to change one's adviser, this should be discussed with the adviser and with the department chair.

CORE COURSES

Political Science required courses must be taken within the Department. Any exceptions or substitutions must receive prior approval by the department chair.

COURSELOAD

Twelve hours is the minimum course load students may carry to be considered full-time. A student may take up to eighteen (18) hours without being charged for an overload. Students who desire to take more than eighteen hours must have:

- A 3.25 GPA.
- Permission of the department chair.
- Approval of the Center for Academic and Student Success.
- University-determined payment for each additional hour.

The maximum load is twenty-one (21) credit hours. The maximum load in the summer is nine (9) hours.

COURSE SUBSTITUTIONS AND TRANSFER COURSES

Matriculating majors, newly admitted freshmen and transfer students seeking the B.A. degree in political science are expected to complete the required courses offered in Clark Atlanta University Department of Political Science. Specifically, majors must complete all core political science courses in the department. Current majors may enroll in up to nine (9) hours of political science electives outside the department. Incoming freshmen are allowed to substitute up to nine (9) hours of college-level courses earned at a previous institution for political science electives. No more than nine (9) hours of transfer courses may be substituted for political science electives. In rare occasions, political science transfer courses may be accepted as general electives. In any situation, a lower-level outside course cannot be substituted for a higher-level Department of Political Science course.

GRADING

The grading of a student's performance in each course is the province of the course instructor. Concerns about grading should be discussed with the particular instructor and/or department chair. The scale listed below is to be used for translating, numerical grades into letter grades:

90 – 100	= A
80 – 89	= B
70 – 79	= C
60 – 69	= D
Below 60	= F

GOOD STANDING

As articulated in the *University Catalog*, undergraduate majors are expected to maintain a cumulative grade point average of at least 2.0 and at least 2.0 in the major. Students **must earn a minimum grade of "C" in all political science courses**. Students who elect a minor in another discipline must also earn at least a 2.0 GPA in that minor. Students falling below this minimum may be placed on academic probation or suspension as detailed in the *University Catalog*. A minimum of 122 hours is required for graduation. All required courses must be taken in the department; any variation of this rule must be approved by the department chair.

ATTENDANCE POLICY

It is Clark Atlanta University's policy that students punctually attend all class meetings for courses in which they are enrolled unless officially excused. Students who do not attend class meetings during the first ten (10) class days of the academic term will be dropped from the course by the University Registrar. In addition to the University standard, all courses in the Department of Political Science are governed by the following attendance policy:

1. The departmental policy is that students may have no more than two (2) unexcused absences without penalty.
2. Students requesting an excused absence must secure a formal excuse in writing according to the *Official Absence Excuses / Designated Authority for Official Class Absence Excuse* policy document.
3. The excused absence approval process and the supporting documentation are required to be completed and submitted no more than **ten (10) business days** after the absence of the student (i.e. physician/hospital documentation, official complete obituaries, court documentation, military orders and flight itineraries/travel receipts of return home for funerals/medical appointments).
4. Every subsequent unexcused absence will result in a letter-grade drop in the final course average.
5. **Students who accumulate 4 to 5 unexcused absences – depending upon the course syllabus attendance policy – will be administratively removed and dropped from the course.**
6. Students in danger of removal from the course due to excessive absenteeism will receive at least one (1) warning before the administrative removal/drop is initiated.

Instructors of record are approved to establish more rigorous class attendance requirements for students as documented in course syllabi.

INDEPENDENT STUDY ADVISEMENT

An independent Study course is designed to give undergraduate students an opportunity to explore, in-depth, an aspect of a much larger subject. More specifically the student, in collaboration with the advisor, designs a course of study that allows a greater degree of freedom to pursue a topic than is generally allowed in a more structured setting. The Independent Study course builds skills in, among others, developing a research proposal, conducting a literature review, collecting and analyzing data, and writing.

At the completion of the course, the student will have demonstrated capacity in the skills listed above. To ensure that the independent study experience meets the mission of the Department, the following will guide the research:

1. Students interested in conducting research in an independent study course must receive approval from a full-time faculty member in the Department of Political Science at least one semester prior to the beginning of the course. Any exceptions must demonstrate an extraordinary reason for the request. Granting of the exception will be made by the chair or the chair's designee.

2. The Department will provide a universal outline for the Independent Study course, which may be modified by the supervising faculty advisor.
3. The advisor is responsible for creating a set of rigorous expectations specific to the student's research interests. These expectations will be used in the final evaluation of the student's performance, and should include, at a minimum, the following:
 - a. Submittal of an acceptable proposal.
 - b. Scheduled meetings with the instructor to refine the proposal.
 - c. Submittal of research drafts as scheduled.
 - d. Submittal of final paper two weeks prior to the last day of class.
4. Advisors may be required to provide copies of the syllabus and graded assignments in the central office at the conclusion of the term.
5. Undergraduate majors are allowed to enroll in a maximum of two Independent Study courses.

INTERNSHIP ADVISEMENT

The Department of Political Science regards the internship experience as one that contributes to its students' scholarly development and broaden their overall collegiate experience. To ensure that the intern experience meets the mission of the Department the following will guide the placement of students in internships:

1. Students interested in participating in an internship must apply with a full-time political science faculty member at least one semester prior to the beginning of the internship. Any exceptions must demonstrate an extraordinary reason for the request. Granting of the exception will be made by the chair or the chair's designee.
2. The Department will maintain a list of potential internship sites. The Department will not rule out sites that do not appear on its' list.
3. The Department is responsible for pre-vetting all sites prior to placement of students.
4. The Department will create a universal outline for the internship course, which may be modified by the internship advisor.
5. The internship advisor is responsible for creating a set of expectations specific to the student's placement site. These expectations will be used in the final evaluation of the student's performance.
6. Advisors are required to meet periodically with their intern students.
7. The following documents must be executed before a final grade will be entered:
 - a. Internship Recommendation Form
 - b. Internship Application

c. Internship Evaluation

UNIVERSITY'S DISABILITY STATEMENT

Clark Atlanta University is committed to providing students with a documented disability an equal opportunity to pursue a college education. Efforts will be made to meet requests for reasonable accommodations for those eligible under the Americans with Disabilities Act (ADA) of 2008, the Rehabilitation Act of 1973 and Section 504. Students with disabilities are encouraged to contact the [Office of Counseling and Accessibility Services](#) to discuss accommodations. Once reasonable accommodations are determined, it is the student's responsibility to present the Letter of Accommodation from The Office of Counseling and Disability Services to their professors.

THE GRADUATE PROGRAM

EXPECTATIONS OF THE GRADUATE PROGRAM

Graduate education is a rare privilege, and all of us who have received it appreciate that it is both difficult and challenging. At the same time, its rewards are considerable both in terms of certification (the MA and PhD) and in terms of the abilities and knowledge received as a result.

To get that certification, that knowledge, and those skills and abilities, nevertheless, requires much more than a lot of hard work and a considerable degree of cooperation between student and teacher throughout the time of graduate education. It requires a commitment from the student that is not inconsiderable, along with the commitment from the instructor of their time, patience, and knowledge. The student must be mentally prepared to make a long-term commitment to the profession of political science and to the tasks of research, scholarship, and teaching.

It is, thus, reasonable for the Department to expect of the student certain things. The most important of these is full commitment of the student to achieving their goal, be it the MA or PhD, within the bounds of normative time with minimum fuss and maximum effort. Not far behind is a strong commitment to the goals and purposes of scholarship and scholarly work, and intellectual honesty. Without these, the enterprise and activity of scholarship and research simply cannot go on.

As part of these broad, general expectations, we must require that students meet all deadlines set by the University, the Department, and by the instructor of each course the student takes. This is matter of both ensuring that the student meets their goals, and of the maintenance and preservation of scholarly honor.

All work that students present as their own must be their own as a matter of personal and scholarly honor and integrity. Good practice begins with the realization that each of us is responsible for ensuring that we present work of the highest quality, and that doing any less is an insult to ourselves. The Department expects that each student will require of him or her self nothing less than the highest level of intellectual attainment. We recognize that it does not come easily; but nothing worthwhile is achieved without effort, and we believe that the reward is well worth the effort.

Students are expected, also, to attend all regularly scheduled classes and seminars, to participate actively in them, to engage in active debate and discussion with their fellow students and instructors, and not hesitate to challenge the ideas with which they are confronted. They must bear in mind that this needs to be done in a manner that is conducive to generating debate, to opening discussion, and to producing ideas, rather than to closing debate or ending discussion. We are here to broaden and deepen knowledge, not to narrow it.

Students are expected to be active participants in the process of graduate education, not passive consumers of received wisdom. Our purpose here is to prepare students to leave the Department as fully developed political scientists, adept at both research and teaching, and committed to a vision of scholarship that serves a greater good than the mere advancement of individual careers.

OVERVIEW

The Dr. Mack Henry Jones Department of Political Science offers both the Master of Arts and Doctor of Philosophy degrees, the only private HBCU to do so. Over the years, the Department has been among the leading producers of African American political scientists both female and male, and can count among its graduates six college and university presidents, foreign diplomats, heads of international NGOs, and renowned scholars. Also, the department has produced scholars of African, Caribbean, Asian, and European origin, who are working in institutions all over the world.

The Department's faculty teaches and conducts research on a wide variety of topics: urban politics, public policy, elections and voting behavior, environmental justice, women in development, African politics, Caribbean and Latin American politics, Pan- Africanism, conflict and conflict resolution, democratization, religion and politics, and U.S. foreign policy.

Our graduate curriculum begins with facts and knowledge of the political experience of black people in the U.S., the plight of marginalized and oppressed people; we seek a thorough understanding of global political experiences. The contradictions of the U.S. and other political-economic systems are analyzed from an interdisciplinary perspective that promotes deepened theoretical understandings, a search for alternatives, and positive social changes. Utilizing a scholar-activist paradigm, the department seeks to carry out its program through a pattern of human relationships which stress openness, honesty, and a cooperative spirit.

At the graduate level the Department provides courses of instruction for students who wish to become, for example:

- Campaign managers
- Elected officials
- Federal, state, and local officials
- Foreign service specialists
- Lobbyists
- Non-profit, IGO, and NGO personnel
- Policy analysts
- Political activists
- Political consultants
- Professional political scientists
- Urban planners

POLITICAL SCIENCE SUB-FIELDS & AREAS OF SPECIALIZATION

The political science curriculum is divided into ten sub-fields:

- African Politics
- Comparative Politics
- International Politics
- Methodology
- Pan-African Politics
- Political Economy
- Political Theory
- U.S. Government & Politics
- Urban Politics
- Women in Politics

GRADUATE ADMISSION REQUIREMENTS

Requests for admissions into the Department's graduate programs are processed throughout the year as the University receives applications. Admission decisions are made solely by the department faculty. Applicants must submit the following documents to the Office of Admissions:

1. Completed online application form;
2. A letter of intent which indicates the desired area of study and describes the applicant's professional goals and qualifications for admission to the program;
3. Three (3) letters of recommendation, including at least two letters from professors in the applicant's major field of graduate study;
4. Official transcripts from regionally accredited institutions, or foreign institution of comparable quality, of all undergraduate and graduate work showing sufficient preparation for graduate work at the Master's and/or Doctoral levels in political science;
5. A minimum cumulative grade point average of 3.2, or the equivalent from a foreign institution, in the most recently completed degree program;
6. Current (within the past five (5) years) Graduate Record Examination (GRE) scores for applicants to Master's and/or Doctoral degree programs;
7. A writing sample that demonstrates the applicant's capacity to analyze critically a subject of political relevance; this essay should be between 1000 and 1500 words, double spaced, and must be the *original* work of the applicant; and
8. Any other documents the applicant believes would be relevant such as a publication.

In order to ensure ample time for enrollment for a specific term, the application for admission and all supporting documents must be on file at least ninety (90) days prior to the desired term of admittance.

Applicants from non-English speaking countries must demonstrate a reasonable proficiency in the English language. Applicants must satisfy the University requirements regarding the minimum score on the Test of English as a Foreign Language (TOEFL).

CONDITIONAL ADMISSION REQUIREMENTS

The Department may require conditional admission for students when the cumulative grade point average is less than 3.2, transcripts indicate gaps or limitations, applications are incomplete, but who otherwise show excellent promise of success. If the Department accepts an applicant with conditional admission requirements, the conditions must be satisfied by the student before, during, or no later than the completion of the first term or the first academic year of matriculation in the graduate program, depending on the specific nature of the requirements.

ACADEMIC STANDARDS & GRADES

The grading of a student's performance in each course is the province of the course instructor. Concerns about grading should be discussed with the particular instructor and/or department chair. The following letter grade options will be used in all graduate-level courses: A, B, C, F, and P. All required courses must be passed with a grade of "B" or better. Students should familiarize themselves with the Academic Standards and Requirements specified in the Graduate Catalog.

Students pursuing a graduate degree in the Department of Political Science who accumulate more than eight (8) graduate semester hours of "C's" on their post-undergraduate transcript will not be retained in the Department.

ATTENDANCE POLICY

It is Clark Atlanta University's policy that students punctually attend all class meetings for courses in which they are enrolled unless officially excused. In addition to the University standard, the expectation in the Dr. Mack Henry Jones Department of Political Science is that graduate students' attendance and participation in all courses and Seminars are necessary for successful completion of the graduate studies in our program. Courses and Seminars are fundamental requirements of both the Ph.D. and M.A. degrees in our program. Consistent, punctual and participatory attendance are necessary for grasping the extensive readings, engagement and growth that comprise our standards of rigor. Thus, absenteeism at the graduate level is not acceptable. Course assignments, requirements and activities (e.g., writing assignments, examinations, presentations, reports, and participation in discussions) are not automatically waived due to class absences. Students should consult the course instructor and syllabus for detailed attendance policies, and to seek arrangements and accommodations for situations when absences are unavoidable (e.g., scholarly activities and illnesses).

FINANCIAL SUPPORT

Initially, eligibility for departmental financial assistance is considered after review of the student's application for admissions. Consideration for subsequent support depends on the criteria below:

- consistent and punctual attendance in all graduate courses,
- consistent and punctual attendance at weekly Departmental Seminars,
- adherence to the Academic Honesty policy,
- satisfactory academic performance in coursework,
- completion of all required coursework,
- satisfactory progress towards completion of the thesis or dissertation,
- good departmental citizenship,
- satisfactory performance in departmental assignments, and
- enrollment status.

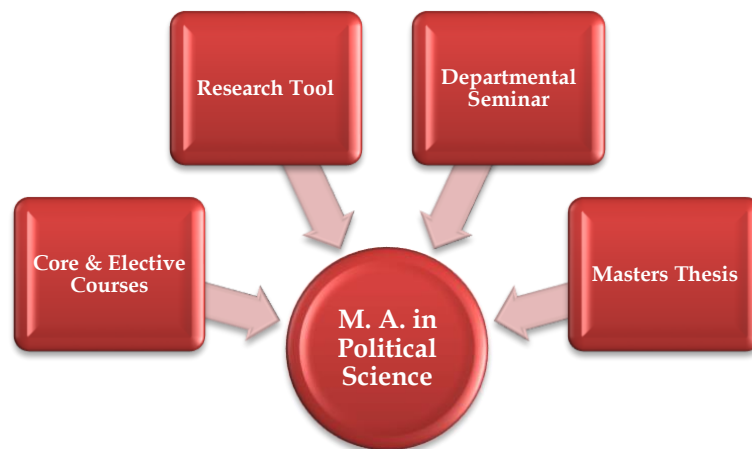
Opportunities for financial support include assignments to the following departmental activities:

- Graduate Assistant
- Research Assistant
- Teaching Assistant
- President of Ujamaa

- Editor of *Endarch*

Under normal circumstances, student financial support may be provided through the completion of coursework. Generally, students should not have expectations of funding beyond the 24 required course hours for the M.A. degree or beyond the 30 required course hours for the Ph.D. degree. Students receiving financial support must adhere to university policies and to registration plans as determined during advisement with departmental faculty. Financial support is contingent upon the availability of funds.

MASTER OF ARTS DEGREE REQUIREMENTS



For the M.A. degree in political science, the Department requires a minimum of twenty-four (24) graduate hours and a thesis. A final oral examination of the thesis and courses taken by the student is required. The Blacks and the American Political System and Scope and Methods of Political Inquiry courses are required of all students pursuing the Master of Arts degree in Political Science. Students will select other courses according to their research interests.

COURSE REQUIREMENTS

Credit Hours:

- 24 hours beyond the B.A. degree.
- 6 additional credit hours are awarded upon the satisfactory completion of the thesis.
- Note: The Department may require some students to take additional hours.

Required Core Courses:

- CPSC 553 Blacks and the American Political System
- CPSC 602 Scope and Methods of Political Inquiry

Required core courses must be taken in the Department. Substitute, transfer, and transient courses may be taken in other departments or institutions with the approval of the student's advisor and department chair. Students may not take more than twenty-five percent (25%) of their required degree hours outside the Department.

RESEARCH TOOL

Candidates for the M.A. degree must demonstrate proficiency in the use of one research tool from among the following:

Required research tool (select one):

- The Political Science Thesis Proposal course
- Graduate-level foreign language course
- Political Theory Research Methods course
- Qualitative Political Science Research Methods course
- Quantitative Political Science Research Methods course

Each student, through consultation with their adviser, will decide which research tools best align with their program of study.

Note:

- Credit hours for research tools do not count towards the required 24 credit hours.
- Courses previously taken that contain the above research tools may be substituted with the approval of the department chair and as evidenced by official transcripts and the course syllabus.

DEPARTMENTAL SEMINAR

The Department of Political Science Graduate Seminar is a long-standing tradition that is central to the vision and mission of the graduate program. The Departmental Seminar brings together all faculty and students in a required weekly discussion that includes:

- Departmental orientation
- An exchange of ideas and understandings about political theory, praxis, and contemporary issues often with invited guests
- Presentations of faculty and student research
- Student organization meetings

Departmental Seminar attendance is mandatory. Students in the M.A. program are required to attend until the formal acceptance of their thesis proposal. Students receiving extended financial support beyond the completion of coursework or the formal acceptance master's thesis proposal are required to attend additional semesters of the Departmental Seminar.

Students are normally permitted no more than two (2) absences per semester. Any student who exceeds this number of absences will be subject to sanction by the Department, up to and including loss of funding and withholding the degree.

Students who have not completed the Departmental Seminar requirement prior to formal acceptance of the thesis proposal, upon consultation with the department chair, may be permitted to complete one semester of the Departmental Seminar requirement by registering for and regularly attending the Departmental Seminar in the academic semester immediately following the formal acceptance of the thesis proposal. No more than one semester of the Departmental Seminar requirement can be completed by this provision.

Note:

- Students who do not complete the Departmental Seminar requirement after the first academic semester immediately following the formal acceptance of the thesis proposal will not be eligible for further thesis advisement or the thesis defense.
- Any deviation from these requirements will only be permitted under exceptional circumstances on an individual basis by the department chair.

INDEPENDENT RESEARCH COURSE ADVISEMENT

An independent Research course is designed to give graduate students an opportunity to explore, in-depth, an aspect of a much larger subject. More specifically the student, in collaboration with the advisor, designs a course of study that allows a greater degree of freedom to pursue a topic than is generally allowed in a more structured setting. The Independent Research course builds skills in, among others, developing a research proposal, conducting a literature review, collecting and analyzing data, and writing.

At the completion of the course, the student will have demonstrated capacity in the skills listed above. To ensure that the independent research experience meets the mission of the Department, the following will guide the research:

1. Students interested in conducting research in an independent research course must receive approval from a full-time faculty member in the Department of Political Science at least one semester prior to the beginning of the course. Any exceptions must demonstrate an extraordinary reason for the request. Granting of the exception will be made by the chair or the chair's designee.
2. The Department will provide a universal outline for the Independent Research course, which may be modified by the supervising faculty advisor.
3. The advisor is responsible for creating a set of rigorous expectations specific to the student's research interests. These expectations will be used in the final evaluation of the student's performance, and should include, at a minimum, the following:
 - a. Submittal of an acceptable proposal
 - b. Scheduled meetings with the instructor to refine the proposal
 - c. Submittal of research drafts as scheduled.
4. Advisors may be required to provide copies of the syllabus and graded assignments in the central office at the conclusion of the term.

CANDIDACY

Refer to the CAU Graduate Handbook and the University Catalog for information regarding candidacy.

THE MASTER'S THESIS

Students will not advance to the M.A. thesis until they have completed all admission requirements, conditional admissions requirements, course requirements including the research tools, and met the Departmental Seminar requirements. Students will not advance to the M.A. thesis until they have addressed all issues of unsatisfactory academic performance (e.g., I, C, and F grades).

Thesis Committee. The student selects a thesis committee in consultation with the department chair. The thesis topic is selected by the student in consultation with their committee chair. The student is also required to select a second reader. The student could propose a second reader beyond the department faculty who among other things meets certain academic requirements including a terminal degree and satisfying SACs requirements. The thesis adviser and second reader (who together constitute the thesis committee) are to be regularly consulted for guidance and feedback at each step of the planning, researching, and writing of the thesis.

Thesis Proposal. In the semester following the completion of all coursework, the formation of the thesis committee and prior to the initiation of thesis research, the student must submit a thesis proposal. The beginning of thesis research is thus triggered by a formally defended and approved thesis proposal. The student should consult the committee chair, departmental guidelines, and prior research course feedback for guidance on composition and content of the proposal. The thesis committee chair shall provide the student with a proposal guideline document that has been approved by the Department of Political Science. Upon the formal defense and approval of the thesis, a copy of the proposal's final draft must be filed in the main office.

Thesis Research. After a successful defense of the research proposal the student works closely with the thesis committee, led by the committee chair, toward the completion of the proposed research. This process includes establishing regularly scheduled benchmarks, assignments, and submittals deemed necessary by the committee chair for timely completion of a satisfactory thesis. Students must secure prior approval of the committee chair to determine the process for submitting thesis chapter drafts for review. The committee chair in consultation with the second reader will determine when the thesis is ready for a formal defense.

All drafts submitted for review must adhere to the guidelines and standards for format and style set forth and adopted by the Department of Political Science, the School of Arts and Sciences, and the Office of Graduate Studies. The form and formatting of the thesis are guided by the Office of Graduate Studies Thesis and Dissertation Guide and by Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations* (most recent edition). It is the student's responsibility to ensure that both the form and formatting of the dissertation are correct. It is not the responsibility of the Chair or the committee members to proof and edit the work. Students are encouraged to secure the services of a professional editor prior to submitting the final draft of the work.

The candidate must bear in mind that the completed dissertation will be on record both in the Woodruff

Library and in the Library of Congress. The thesis is a permanent record of the student's achievement and should be treated with maximum respect and attention.

THE THESIS EXTERNAL REVIEW PROCESS

The purpose of external review is to provide an objective, expert, and peer-review oriented assessment of the proposal's scholarly merit, methodological rigor, and potential contribution to the field, thereby enhancing the quality of graduate research within the department. This process applies to all Masters students in the Dr. Mack Henry Jones Department of Political Science and shall be implemented prior to submitting the thesis proposal for defense and committee approval.

Selection of External Reviewers:

1. **Eligibility:** External reviewers must hold a Ph.D. in Political Science or a closely related field, ~~and~~ possess expertise relevant to the student's research area, and satisfy SACs requirements. They must have a demonstrated record of scholarly achievement, including peer-reviewed publications and/or significant research contributions.
2. **Nominations:** The student's thesis committee, in consultation with the student, will propose a list of at least two (2) potential external reviewers. The committee chair and the department chair will have final approval of the selected external reviewer.
3. **Conflict of Interest:** Proposed reviewers should not have a close personal or professional relationship with the student or the committee that could create a conflict of interest. Potential conflicts of interest must be disclosed to the department chair and Dean of graduate studies. Other examples of potential conflict include:
 - a. Co-authorship with the student or a committee member within the past five years.
 - b. Current or recent collaboration on research projects with committee members.
 - c. Direct supervisory or mentoring relationships.
 - d. Recent Alumni of the graduate program (within the last five years).

Review Process:

1. **Proposal Submission:** Prior to the defense, the chair of the committee will submit a complete final draft copy of the student's thesis proposal, as approved by the full committee, to the external reviewer.
2. **Review Guidelines:** The committee chair will provide the external reviewer with a department approved set of guidelines, which will include, but not be limited to, the following criteria:
 - a. Clarity and significance of the research question.
 - b. Appropriateness and rigor of the proposed methodology and research plan.
 - c. Adequacy of the literature review and/or theoretical/conceptual framework.
 - d. Potential contribution to the field.
 - e. Overall quality of the proposal.

3. **Review Deadline:** The external reviewer will be given a reasonable deadline (typically 2-4 weeks) to submit their written review to the graduate dean and committee chair.
4. **Review Distribution:** The committee chair will distribute the external reviewer's report to the student, and the thesis committee prior to, during, but no later than the formal proposal defense.
5. **Response to Review:** The student may submit a written response to the external reviewer's comments, addressing any concerns or suggestions raised. The student's committee will then discuss the external reviewer's comments and the student's responses and determine if the proposal is ready for a formal proposal defense.
6. **Confidentiality:** Upon agreement to participate, the committee chair shall secure the external reviewer's written agreement to maintain the confidentiality of the proposal and the review process. The external reviewer's report will be treated as confidential and shared only with the student, the thesis committee and the department chair.

THESIS RESEARCH AND WRITING EXPECTATIONS, STANDARDS AND GUIDELINES

While there are unique differences among every graduate student, thesis committee and thesis project, all thesis assignments, draft chapters and final manuscripts submitted for committee review, thesis defense or for the formal completion of the M.A. degree must adhere to the following standards:

1. **Departmental Expectations:** All theses must be guided by the Expectations of the Graduate Program statement presented in the *Departmental Policies and Procedures* manual.
2. **Academic Honesty:** All M.A. students must follow strict adherence to the Academic Honesty Policy presented in the *Departmental Policies and Procedures* manual. Violation of this policy will be reported to the department chair, submitted to university officials and may result in sanctions that include discontinuation of the thesis process, suspension or removal from the program.
3. **Plagiarism:** Submitting a chapter (or any portion therein) of a thesis accessed or purchased from a commercial, internet, artificial intelligence or outside source is strictly prohibited.
4. **Review of the Literature:** Engagement with the relevant literature is a critical part of the thesis process. To accomplish this, M.A. students are expected to read, discuss, review, accurately quote and properly cite the works consulted in the thesis.
5. **Citation Format:** Theses must adhere to the citation and bibliographical formatting guidelines for footnoting as outlined in Kate Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations*.
6. **Data Collection:** Submitting a chapter (or any portion therein) of a thesis with data collection, data analysis or findings accessed or purchased from a commercial, internet, artificial intelligence or any outside source other than the student is strictly prohibited.
7. **False Quotations:** False or misleading quotations, citations, references and/or pagination are considered violations of academic honesty and are strictly prohibited and may result in sanctions

that include discontinuation of the thesis process, suspension or removal from the program.

8. Abstract Quotations: Quotations or citations of abstracts are strictly prohibited.
9. Footnotes and Citations: In addition to the forgoing guidelines, all M.A. students are expected to avoid the following:
 - a. Chapters with no quotations
 - b. Improper or inaccurate paraphrasing
 - c. Random or loose footnoting
 - d. Excessive no-page citations
 - e. Excessive Page-range citations
10. Primary versus Secondary Sources: Strict observance of the rules of reference and attribution does not mean that students' work will be deemed acceptable. If it is found that the substance of student research relies too heavily on a limited number of secondary sources rather than primary sources, the thesis can be rejected for lack of originality.
11. Special Arrangements: Students must consult with the committee chair for any additional details, elaboration and guidance on specific requirements and internal committee expectations.

Evidence that plagiarism or other violations of this policy have occurred is sufficient grounds for serious disciplinary action. In the event that a violation has been proven to the satisfaction of the Department of Political Science and according to the policies of Clark Atlanta University, the following penalties may be pursued:

- a. A failing grade in the thesis research or consultation course.
- b. Suspension from the Department of Political Science.
- c. Dismissal from the Department of Political Science.
- d. Dismissal from Clark Atlanta University.

THESIS PROPOSAL, RESEARCH AND CONSULTATION COURSE POLICY AND EXPECTATIONS

The thesis courses are designed to provide graduate students with enrollment options at the completion of the course requirements in the graduate degree programs. Students enrolling in these courses shall do so for the purpose of completing the M.A. Thesis. Additional course benefits include accessing library privileges and/or to maintaining full-time status for financial aid purposes. M.A. students may enroll in these courses in preparation for graduation during the semester prior to commencement. Courses designated for these purposes include the following:

- CPSC 7xx – The Political Science Thesis Proposal (3 Credit Hours)
- CPSC 701 – Thesis Consultation (1 Credit Hour)
- CPSC 705 – Thesis Research (3 Credit Hours)

Regarding specific course expectations, assignments and activities, the student, in collaboration with the advisor or committee chair, identifies a chapter, writing objective or research task designed to advance

the student's completion of the thesis. Accordingly, it is expected that all M.A. students enrolled in these courses will demonstrate progress towards graduation. All M.A. students must adhere to the following process and expectations for enrollment:

1. Students enrolled in these courses must first consult with their advisor or committee chair for approval of the initial proposal, target chapter, research task, or another specific writing assignment, activity, or benchmark.
2. Approvals must be received during advisement at least one semester prior to the beginning of the term in which the student will enroll in the course.
3. Every subsequent term of enrollment in either thesis course following the initial approval must result in the completion of at least one subsequent chapter of the thesis.
4. The general order of thesis course target chapter, writing assignment or research task must reflect the approved chapter outline and/or methodology established in the approved thesis proposal.
5. Students will be evaluated for their completion of the assignment and advancement toward the final draft of the thesis. Approved thesis projects will be awarded a letter grade that reflects the timely completion and quality of the submitted assignment(s).
6. Student enrollment in thesis courses shall not exceed four (4) semesters following the approval of the thesis proposal.
7. Two (2) semesters of unsatisfactory academic performance (e.g., I, C, and F grades) in a thesis course may result in the discontinuation of the thesis writing process, suspension or removal from the program.
8. Two (2) major assignments (e.g., chapter(s), methodology, findings, etc.) successfully completed during enrollment in thesis research or consultation courses must be presented at the Departmental Seminar. Seminar topic, date and number of presentations must be decided in consultation with the thesis committee chair and the Seminar Coordinator.

Note:

- Any exception to this policy must demonstrate an extraordinary reason for the request. Final granting of the exception will be made by the department chair.

REVIEW TIMES AND RESPONSE PROCESS

Once the student has completed a draft of a proposal or chapter and submitted it to the committee chair or member, the ideal time for review and return of the manuscript is 1 to 2 weeks. During peak periods of the semester, or in cases where multiple chapters are submitted – only with the approval of the committee chair, review and return should be completed in 3 to 4 weeks.

All committee members are expected to document review comments, corrections, requested reviews and timelines in writing and sent to the student. Committee members serving as second and third readers should also share their review results with the committee chair.

THE THESIS DEFENSE

Once a satisfactory draft has been produced, the committee chair will schedule the defense of the thesis. A satisfactory final draft must include all completed chapters and meet all substance, form and formatting requirements. The defense focuses on the subject and substance of the thesis and its impact on the discipline of political science in general. The external reviewer's report and the student's response will be considered during the formal thesis defense and added to the student's file.

During the defense, the student must display sound knowledge of the discipline as reflected in the mission and curriculum of the department. An appendix in this regard entitled *A Study Guide for the M.A. Thesis Oral Defense* is included for elaboration and guidance.

Unsatisfactory performance in any aspect of the defense constitutes failure of the defense. If the defense is failed, after a period of at least 30 days and after full consultation with the committee chair concerning what is required to address the causes of failure, the defense may be taken a second time. A second failure will result in the student being removed from the program; the student will not be permitted to pursue the M.A. degree in political science any further.

Final Draft. A completed final draft of the thesis must satisfy the following procedures:

1. Throughout the writing process, all reviews leading up to the final draft must be submitted in writing by all members of the committee.
2. Prior to the defense of the final draft, the committee chair is required to secure written acknowledgement from all committee members indicating approval of requested substance, form, and formatting requirements.
3. Specific corrections, revisions, edits, and formatting (including those provided by outside professional services) must be completed before the thesis has been successfully defended and receives the final signed approval of the committee chair.
4. The committee chair must submit the final draft of the defended thesis for review by the department chair on or before:
 - a. February 1st at 5:00pm est. for Spring-term completion.
 - b. May 1st at 5:00pm est. for Summer-term completion.
 - c. October 1st at 5:00pm est. for Fall-term completion.
5. The department chair's review must be completed no more than 21 calendar days after receipt of the corrected, revised, completed and successfully defended final draft of the thesis.
6. If the department chair's review results in further corrections, revisions, edits, or formatting requests, the department chair's review must be submitted to the committee chair in writing.
7. After the student completes the requested changes, the committee chair must resubmit the final draft, including the completed department chair review requests, no more than 21 days after receipt of the written review.

After all revisions and corrections requested in writing by the department chair has been completed and resubmitted to the department chair for final departmental approval, the department chair will forward the final draft of the thesis to the Dean of the School of Arts and Sciences. Students should be ready to address expeditiously any form and formatting corrections mandated by either the Dean of Arts and Sciences or the Dean of Graduate Education. Upon signed approval of the final draft of the thesis by all the required University officials, students must provide the Department with a bound copy of the document following departmental specifications for quality paper and final printing.

Note:

- The process of completing an approved thesis is driven by the quality of the work and not by departmental, school, or university deadlines.
- Successful completion of the document will be determined by the thesis committee.

RESIDENCY REQUIREMENT

The minimum residence requirement is two (2) sequential semesters (not including summer session) of full-time enrollment.

TIME REQUIREMENT FOR AWARD OF THE MASTER'S DEGREE

Each student must complete *all* requirements for the Master's degree within *five (5) calendar years* from the date of matriculation. The Department of Political Science will *not* award academic credit for requirements completed after the five-year period. Subsequent to matriculation, the University will extend a grace period equivalent to their length of service to students entering the armed services. Exceptions may be made for illness, maternity and family leave, and other circumstances.

DOCTOR OF PHILOSOPHY DEGREE REQUIREMENTS

For the Doctor of Philosophy (Ph.D.) degree in political science, the Department requires a minimum of thirty (30) graduate hours of course work beyond the Master's degree. Twelve (12) hours are awarded upon completion of the dissertation. The minimum credit hours requirement for the Ph.D. is forty-two (42) hours beyond the Master's. The Blacks and the American Political System, Scope and Methods of Political Inquiry, and Government and Politics of Modern Africa courses are required of all students pursuing the Doctoral degree in Political Science. If any of these courses have been taken in our M.A. program they need not be repeated but the minimum number of credit hours must be satisfied with elective courses.



COURSE REQUIREMENTS

Credit Hours:

- 30 hours beyond the Master's degree
- 12 additional credit hours are awarded upon the satisfactory completion of the dissertation
- The Department may require some students to take additional hours

Required Core Courses:

- CPSC 553 Blacks & the American Political System
- CPSC 591 Government & Politics of Modern Africa
- CPSC 602 Scope & Methods of Political Inquiry

Required courses must be taken in the Department. Substitute, transfer, and transient courses may be taken in other departments or institutions with the approval of the student's advisor and department chair. Students may not take more than twenty-five percent (25%) of their required degree hours outside the Department.

RESEARCH TOOLS

Candidates for the Ph.D. degree must demonstrate proficiency in the use of two research tools, one required and one optional, from among the following:

Required research tool:

- The Political Science Dissertation Proposal

Select one research tool:

- Graduate-level foreign language course
- Political Theory Research Methods course
- Qualitative Political Science Research Methods course
- Quantitative Political Science Research Methods course

Each student, through consultation with their adviser, will decide which research tools best align with their program of study.

Note:

- Credit hours for research tools do not count towards the required 30 credit hours.
- Courses previously taken that contain the above research tools may be substituted with the approval of the department chair and as evidenced by official transcripts and the course syllabus.

DEPARTMENTAL SEMINAR

The Department of Political Science Graduate Seminar is a long-standing tradition that is central to the vision and mission of the graduate program. The Departmental Seminar brings together all faculty and students in a required weekly discussion that includes:

- Departmental orientation
- An exchange of ideas and understandings about political theory, praxis, and contemporary issues often with invited guests
- Presentations of faculty and student research
- Ujamaa Society meetings

Departmental Seminar attendance is mandatory. Students in the Ph.D. program are required to attend until the successful completion of the comprehensive examination. Students receiving extended financial support beyond the completion of coursework or the comprehensive examination are required to attend additional semesters of the Departmental Seminar.

Students are normally permitted no more than two (2) absences per semester. Any student who exceeds this number of absences will be subject to sanction by the Department, up to and including loss of funding and withholding the degree.

Students who have not completed the Departmental Seminar requirement prior to submitting an application to sit for the comprehensive exams upon consultation with the department chair, may be

permitted to complete one semester of the Departmental Seminar requirement by registering for and regularly attending each session in the academic semester immediately following the comprehensive examination. No more than one semester of the Departmental Seminar requirement can be completed by this provision.

Note:

- Students who do not complete the Departmental Seminar requirement after the first academic semester immediately following the comprehensive examination will not be eligible for further dissertation advisement or the dissertation defense.
- Any deviation from these requirements will only be permitted under exceptional circumstances on an individual basis by the department chair.

CANDIDACY

Refer to the CAU Graduate Handbook and the University Catalog for information regarding candidacy.

COMPREHENSIVE EXAMINATION

The Comprehensive Examination must be passed prior to admission to candidacy. This consists of written examinations in four (4) sub-fields and an oral examination (*viva voce*) covering the four (4) sub-fields.

Students will not qualify for the examination until they have completed all admission requirements, conditional admissions requirements, course requirements including the research tools, and met the Departmental Seminar requirements. Students will not be permitted to take the comprehensive examination until they have addressed all issues of unsatisfactory academic performance (e.g., I, C, and F grades). The Comprehensive Examination is administered at least once during the academic year, typically during the spring semester.

Each student must constitute a Comprehensive Examination committee comprised of Department of Political Science faculty members. The committee contains four (4) members: the committee chair and three (3) other examiners. Students are expected to select each of the four members of the Comprehensive Examination committee according to faculty expertise in one of the four sub-fields, and faculty members with whom the student has taken courses. If a student has not previously enrolled in and successfully completed graduate-level coursework in a particular sub-field, then that sub-field cannot be selected as one of the four (4) components of the Comprehensive Examination.

The student may propose one member beyond the department faculty who among other things meets certain academic criteria including a terminal degree and satisfies accreditation requirements. An external committee member can only administer an examination in a sub-field other than those offered by the Department of Political Science. In the event that the external committee member will administer an examination in such a sub-field, the external member's examination must address the depth and breadth of the entire sub-field. The committee chair must communicate all departmental comprehensive examination policies and expectations in writing to the external committee member.

Selection of External Examiners:

1. Eligibility: External examiners must hold a Ph.D. in Political Science or a closely related field,

possess expertise relevant to the student's research area, and satisfy SACs requirements. They must have a demonstrated record of scholarly achievement, including peer-reviewed publications and/or significant research contributions.

2. Selection: The student, in consultation with the student, will propose one (1) to three (3) potential external examiners. The student must provide updated CVs for all potential external examiners. The committee chair and the department chair will have final approval of the selected external examiner.
3. Conflict of Interest: Proposed external examiners should not have a close personal or professional relationship with the student or the committee that could create a conflict of interest. Potential conflicts of interest must be disclosed to the department chair and Dean of graduate studies. Other examples of potential conflict include:
 - a. Co-authorship with the student or a committee member within the past five years.
 - b. Current or recent collaboration on research projects with committee members.
 - c. Direct supervisory or mentoring relationships.
 - d. Recent Alumni of the graduate program (within the last five years).

Note:

- Any exception to this policy must demonstrate an extraordinary reason for the request. Final granting of the exception will be made by the department chair.

Students who fail the written examination in one of the four sub-fields will be permitted to re-sit this single component after a minimum of thirty (30) days and at a time agreed upon among the examiner, the student, and the department chair. Failure in two (2) or more written sub-field examinations constitutes failure of the entire Comprehensive Examination. As such, the earliest re-sit will be at the next regularly scheduled Comprehensive Examination. A second failure in one or more of the sub-fields will result in the student being dismissed from the Doctoral program.

THE DOCTORAL DISSERTATION

Students will not advance to the Ph.D. dissertation until they have completed all admission requirements, conditional admissions requirements, course requirements including the research tools, and met the Departmental Seminar requirements. Students will not advance to the Ph.D. dissertation until they have addressed all issues of unsatisfactory academic performance (e.g., I, C, and F grades).

Dissertation Committee. All candidates for the Ph.D. degree must complete a scholarly analysis and presentation of a significant political research problem. This requirement is met by the completion of the doctoral dissertation. The student selects a dissertation topic in consultation with their faculty advisor. Subsequently, the student selects a dissertation committee in consultation with the department chair. The department chair will certify the eligibility of the constituted committee. The dissertation committee has three (3) members, the committee chair and two (2) other members, the second and third readers. The student is permitted to propose one (1) reader beyond the department faculty who, among other things, meets certain academic requirements including a terminal degree and satisfying SACs requirements. The second and third readers contribute relevant specialist knowledge to the dissertation

committee. The specialist knowledge pertains to theoretical and/or subject matter expertise. Changes to the individual members of the dissertation committee must be made in consultation with, and certified by, the department chair. Changes to the total number of dissertation committee members are not permitted.

The committee chair and the second and third readers are to be regularly consulted for guidance and feedback at each step of the planning, researching, and writing of the dissertation. The committee chair leads the advisement process in the development of the student's dissertation research proposal. The committee chair will determine when the dissertation research proposal is ready to be formally defended.

Dissertation Proposal. In the semester following the comprehensive examination, the formation of the dissertation committee and prior to the initiation of dissertation research, the student must submit a dissertation proposal. The beginning of dissertation research is thus triggered by a formally defended and approved dissertation proposal. The student should consult the committee chair, departmental guidelines, and prior research course feedback for guidance on composition and content of the proposal. The dissertation committee chair shall provide the student with a proposal guideline document that has been approved by the Department of Political Science. Upon the formal defense and approval, a copy of the proposal's final draft must be filed in the main office.

Dissertation Research. After a successful defense of the research proposal the student works closely with the dissertation committee, led by the committee chair, toward the completion of the proposed research. This process includes establishing regularly scheduled benchmarks, assignments, and submittals deemed necessary by the committee chair for timely completion of a satisfactory dissertation. Students must secure prior approval of the committee chair to determine the process for submitting dissertation chapter drafts for review. The committee chair in consultation with the second and third readers will determine when the dissertation is ready for a formal defense.

All drafts submitted for review must adhere to the guidelines and standards for format and style set forth and adopted by the Department of Political Science, the School of Arts and Sciences, and the Office of Graduate Studies. The form and formatting of the dissertation are guided by the Office of Graduate Studies Thesis and Dissertation Guide and by Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations* (most recent edition). It is the student's responsibility to ensure that both the form and formatting of the dissertation are correct. It is not the responsibility of the Chair or the committee members to proof and edit the work. Students are encouraged to secure the services of a professional editor prior to submitting the final draft of the work.

The candidate must bear in mind that the completed dissertation will be on record both in the Woodruff Library and in the Library of Congress. The dissertation is a permanent record of the student's achievement and should be treated with maximum respect and attention.

THE DISSERTATION EXTERNAL REVIEW PROCESS

The purpose of external review is to provide an objective, expert, and peer-review oriented assessment of the proposal's scholarly merit, methodological rigor, and potential contribution to the field, thereby enhancing the quality of graduate research within the department. This process applies to all Doctoral students in the Dr. Mack Henry Jones Department of Political Science and shall be implemented prior to

submitting the dissertation proposal for defense and committee approval.

Selection of External Reviewers:

4. **Eligibility:** External reviewers must hold a Ph.D. in Political Science or a closely related field, possess expertise relevant to the student's research area, and satisfy SACs requirements. They must have a demonstrated record of scholarly achievement, including peer-reviewed publications and/or significant research contributions.
5. **Nominations:** The student's dissertation committee, in consultation with the student, will propose a list of at least three (3) potential external reviewers. The committee chair and the department chair will have final approval of the selected external reviewer.
6. **Conflict of Interest:** Proposed reviewers should not have a close personal or professional relationship with the student or the committee that could create a conflict of interest. Potential conflicts of interest must be disclosed to the department chair and Dean of graduate studies. Other examples of potential conflict include:
 - e. Co-authorship with the student or a committee member within the past five years.
 - f. Current or recent collaboration on research projects with committee members.
 - g. Direct supervisory or mentoring relationships.
 - h. Recent Alumni of the graduate program (within the last five years).

Review Process:

1. **Proposal Submission:** Prior to the defense, the chair of the committee will submit a complete final draft copy of the student's dissertation proposal, as approved by the full committee, to the external reviewer.
2. **Review Guidelines:** The committee chair will provide the external reviewer with a department approved set of guidelines, which will include, but not be limited to, the following criteria:
 - a. Clarity and significance of the research question.
 - b. Appropriateness and rigor of the proposed methodology and research plan.
 - c. Adequacy of the literature review and/or theoretical/conceptual framework.
 - d. Potential contribution to the field.
 - e. Overall quality of the proposal.
3. **Review Deadline:** The external reviewer will be given a reasonable deadline (typically 2-4 weeks) to submit their written review to the graduate dean and committee chair.
4. **Review Distribution:** The committee chair will distribute the external reviewer's report to the student, and the dissertation committee prior to, during, but no later than the formal proposal defense.
5. **Response to Review:** The student may submit a written response to the external reviewer's comments, addressing any concerns or suggestions raised. The student's committee will then

discuss the external reviewer's comments and the student's responses and determine if the proposal is ready for a formal proposal defense.

6. Confidentiality: Upon agreement to participate, the committee chair shall secure the external reviewer's written agreement to maintain the confidentiality of the proposal and the review process. The external reviewer's report will be treated as confidential and shared only with the student, the dissertation committee and the department chair.

DISSERTATION RESEARCH AND WRITING EXPECTATIONS, STANDARDS AND GUIDELINES

While there are unique differences among every graduate student, dissertation committee and dissertation project, all dissertation assignments, draft chapters and final manuscripts submitted for committee review, dissertation defense or for the formal completion of the doctoral degree must adhere to the following standards:

1. Departmental Expectations: All dissertations must be guided by the Expectations of the Graduate Program statement presented in the *Departmental Policies and Procedures* manual.
2. Academic Honesty: All doctoral students must follow strict adherence to the Academic Honesty Policy presented in the *Departmental Policies and Procedures* manual. Violation of this policy will be reported to the department chair, submitted to university officials and may result in sanctions that include discontinuation of the dissertation process, suspension or removal from the program.
3. Plagiarism: Submitting a chapter (or any portion therein) of a dissertation accessed or purchased from a commercial, internet, artificial intelligence or outside source is strictly prohibited.
4. Review of the Literature: Engagement with the relevant literature is a critical part of the dissertation process. To accomplish this, doctoral students are expected to read, discuss, review, accurately quote and properly cite the works consulted in the dissertation.
5. Citation Format: Dissertations must adhere to the citation and bibliographical formatting guidelines for footnoting as outlined in Kate Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations*.
6. Data Collection: Submitting a chapter (or any portion therein) of a dissertation with data collection, data analysis or findings accessed or purchased from a commercial, internet, artificial intelligence or any outside source other than the student is strictly prohibited.
7. False Quotations: False or misleading quotations, citations, references and/or pagination are considered violations of academic honesty and are strictly prohibited and may result in sanctions that include discontinuation of the dissertation process, suspension or removal from the program.
8. Abstract Quotations: Quotations or citations of abstracts are strictly prohibited.
9. Footnotes and Citations: In addition to the forgoing guidelines, all doctoral students are expected to avoid the following:

- a. Chapters with no quotations
- b. Improper or inaccurate paraphrasing
- c. Random or loose footnoting
- d. Excessive no-page citations
- e. Excessive Page-range citations

10. Primary versus Secondary Sources: Strict observance of the rules of reference and attribution does not mean that students' work will be deemed acceptable. If it is found that the substance of student research relies too heavily on a limited number of secondary sources rather than primary sources, the dissertation can be rejected for lack of originality.
11. Special Arrangements: Students must consult with the committee chair for any additional details, elaboration and guidance on specific requirements and internal committee expectations.

Evidence that plagiarism or other violations of this policy have occurred is sufficient grounds for serious disciplinary action. In the event that a violation has been proven to the satisfaction of the Department of Political Science and according to the policies of Clark Atlanta University, the following penalties may be pursued:

- a. A failing grade in the dissertation research or consultation course.
- b. Suspension from the Department of Political Science.
- c. Dismissal from the Department of Political Science.
- d. Dismissal from Clark Atlanta University.

DISSERTATION PROPOSAL, RESEARCH AND CONSULTATION COURSE POLICY AND EXPECTATIONS

The dissertation courses are designed to provide graduate students with enrollment options at the completion of the course requirements in the graduate degree programs. Students enrolling in these courses shall do so for the purpose of completing the Ph.D. Dissertation. Additional course benefits include accessing library privileges and/or to maintaining full-time status for financial aid purposes. Doctoral students may enroll in these courses in preparation for graduation during the semester prior to commencement. Courses designated for these purposes include the following:

- CPSC 8xx – The Political Science Dissertation Proposal (3 Credit Hours)
- CPSC 801 – Dissertation Consultation (1 Credit Hour)
- CPSC 805 – Dissertation Research (3 Credit Hours)

Regarding specific course expectations, assignments and activity, the student, in collaboration with the advisor or committee chair, identifies a chapter, writing objective or research task designed to advance the student's completion of the dissertation. Accordingly, it is expected that all doctoral students enrolled in these courses will demonstrate progress towards graduation. All Ph.D. students must adhere to the following process and expectations for enrollment:

1. Students enrolled in these courses must first consult with their advisor or committee chair for approval of the initial proposal, target chapter, research task, or another specific writing assignment, activity, or benchmark.

2. Approvals must be received during advisement at least one semester prior to the beginning of the term in which the student will enroll in the course.
3. Every subsequent term of enrollment in either dissertation course following the initial approval must result in the completion of at least one subsequent chapter of the dissertation. Submissions of multiple target chapters are highly encouraged.
4. The general order of dissertation course target chapter, writing assignment or research task must reflect the approved chapter outline and/or methodology established in the approved dissertation proposal.
5. Students will be evaluated for their completion of the assignment and advancement toward the final draft of the dissertation. Approved dissertation projects will be awarded a letter grade that reflects the timely completion and quality of the submitted assignment(s).
6. Student enrollment in dissertation courses shall not exceed six (6) semesters following the approval of the dissertation proposal.
7. Two (2) semesters of unsatisfactory academic performance (e.g., I, C, and F grades) in a dissertation course may result in the discontinuation of the dissertation writing process and removal from the program.
8. Two (2) major assignments (e.g., chapter(s), methodology, findings, etc.) successfully completed during enrollment in dissertation research or consultation courses must be presented at the Departmental Seminar. Seminar topic, date and number of presentations must be decided in consultation with the dissertation committee chair and the Seminar Coordinator.

Note:

- Any exception to this policy must demonstrate an extraordinary reason for the request. Final granting of the exception will be made by the department chair.

MANUSCRIPT REVIEWS, REVIEW TIMES AND RESPONSE PROCESS

Once the student has completed a draft of a proposal or chapter and submitted it to the committee chair or member, the ideal time for review and return of the manuscript is 1 to 2 weeks. During peak periods of the semester, or in cases where multiple chapters are submitted – only with the approval of the committee chair, review and return should be completed in 3 to 4 weeks.

All committee members are expected to document review comments, corrections, requested reviews and timelines in writing and sent to the student. Committee members serving as second and third readers should also share their review results with the committee chair.

THE DISSERTATION DEFENSE

Once a satisfactory draft has been produced, the committee chair will schedule the defense of the dissertation. A satisfactory final draft must include all completed chapters and meet all substance, form and formatting requirements. The defense focuses on the subject and substance of the dissertation and

its impact on the discipline of political science in general. The external reviewer's report and the student's response will be considered during the formal dissertation defense and added to the student's file.

Unsatisfactory performance in any aspect of the defense constitutes failure of the defense. If the defense is failed, after a period of at least 30 days and after full consultation with the committee chair concerning what is required to address the causes of failure, the defense may be taken a second time. A second failure will result in the student being dropped from the program; the student will not be permitted to pursue the doctoral degree in political science any further.

Final Draft. A completed final draft of the dissertation must satisfy the following procedures:

1. Throughout the writing process, all reviews leading up to the final draft must be submitted in writing by all members of the committee.
2. Prior to the defense of the final draft, the committee chair is required to secure written acknowledgement from all committee members indicating approval of requested substance, form, and formatting requirements.
3. Specific corrections, revisions, edits, and formatting (including those provided by outside professional services) must be completed before the dissertation has been successfully defended and receives the final signed approval of the committee chair.
4. The committee chair must submit the final draft of the successfully defended dissertation for review by the department chair on or before:
 - a. February 1st at 5:00pm est. for Spring-term completion.
 - b. May 1st at 5:00pm est. for Summer-term completion.
 - c. October 1st at 5:00pm est. for Fall-term completion.
5. The department chair's review must be completed no more than 21 calendar days after receipt of the corrected, revised, completed and successfully defended final draft of the dissertation.
6. If the department chair's review results in further corrections, revisions, edits, or formatting requests, the department chair's review must be submitted to the committee chair in writing.
7. After the student completes the requested changes, the committee chair must resubmit the final draft, including the completed department chair review requests, no more than 21 days after receipt of the written review.

After all revisions and corrections requested in writing by the department chair has been completed and resubmitted to the department chair for final departmental approval, the department chair will forward the final draft of the dissertation to the Dean of the School of Arts and Sciences. Students should be ready to address expeditiously any form and formatting corrections mandated by either the Dean of Arts and Sciences or the Dean of Graduate Studies. Upon signed approval of the final draft of the dissertation by all the required University officials, students must provide the Department with a bound copy of the document following departmental specifications for quality paper and final printing.

Note:

- The process of completing an approved dissertation is driven by the quality of the work and not by departmental, school, or university deadlines.
- Successful completion of the document will be determined by the dissertation committee.

RESIDENCY REQUIREMENT

The minimum residence requirement is three (3) semesters (not including summer session) of full-time enrollment, two of which must be contiguous.

TIME REQUIREMENT FOR AWARD OF DOCTORAL DEGREE

Each student must complete *all* requirements for the Ph.D. degree within *ten (10) calendar years* from the date of matriculation. The Department of Political Science will *not* award academic credit for requirements completed after the five-year period. Subsequent to matriculation, the University will extend a grace period equivalent to their length of service to students entering the armed services. Exceptions may be made for illness, maternity and family leave, and other circumstances.

POLITICAL SCIENCE COURSES & DESCRIPTIONS

UNDERGRADUATE, COURSES, & DESCRIPTIONS

CPSC 219. American Government and Politics

Introductory course providing understanding of the institutions and ideas basic to the American political experience and the process that shapes public participation and governmental decision.

CPSC 220. Introduction to Public Policy

Emphasizes effects of policy programs on a variety of groups and the overall costs and benefits of policies. Students explore topics through computer game simulation, graphs and aggregate data. Also uses conventional case-study readings.

CPSC 221. State and Local Government

An examination of state and local governmental institutions; the tools of political participation are analyzed as practiced by various groups; state and local public policies are examined; and the role state and local governments play in the federal system is examined.

CPSC 309. Introduction to Urban Planning

Introduction to the history, theories, and activities of urban planning. Students discuss trends in urbanism and influences of technical and social change, particularly as these relate to planning for human resource development.

CPSC 313. Urban Politics and Policy

The politics of the American metropolis, with primary focus on the use of power and influence. Devotes attention to the formulation and impact of public policies and to the conditions and politics of minorities in urban areas.

CPSC 315. Comparative Politics

Introduction to comparative politics. Students use key analytic concepts to generalize about political systems and the way they function. Attempts to account for uniformities and variations in political systems.

CPSC 319. Electoral Politics

Discussions of the history of elections, political parties, electoral methods, practical aspects of campaigning, and voting behavior. Students consider the use of political questionnaires, political candidates in current races, and open participation in elections.

CPSC 322. International Relations

Analysis of basic concepts of international relations, including decision making, conflict, deterrence, interdependence, coercive diplomacy, and international systems. Special attention is given to World War I, and inter-war years, the Cold War, international economic issues, and Chinese-American relations.

CPSC 336. Current World Problems

Seminar focusing on contemporary world issues as they affect the United States. Focusing on their individual areas of interest, students conduct extensive research on policies, problems, and solutions and lead class discussions on their findings.

Prerequisite: CPSC 219

CPSC 352. American Foreign Policy

Analysis of the formulation and execution of American foreign policy and its purposes and trends. Covers historical backgrounds, economic and political factors, national and international determinants, instruments of policy execution, and major current problems.

CPSC 357. Congressional Politics

Evaluation of American congressional machinery and roles. Students apply research techniques to the study of legislative activity.

CPSC 374. Constitutional Law

Analysis of the United States Constitution using the case study method. Among topics are the Supreme Court, federalism, federal jurisdiction, commerce power taxation, and spending powers. Especially recommended for students planning to attend law school.

CPSC 375. Political and Civil Rights

Examination of the development of political and personal freedoms under the Bill of Rights and the Fourteenth Amendment to the Constitution. Sound analysis of principles is stressed. Especially recommended for students planning to attend law school. Prerequisite: CPSC 374, or permission of instructor.

CPSC 372. Comparative Public Policy

Study of the difference in the scope and substance of major public policies affecting the United States and other countries, principally Western European. Students explore how, why, and to what effect governments act in policy areas such as health, education, taxation, housing, city planning, urban transportation, and income maintenance.

CPSC 361. Political Theory I

Major political ideas from Machiavelli to pre-Marxian socialism. Topics covered include power, legitimacy, authority, liberty, and equality.

CPSC 362. Political Theory II

Major political ideas of the nineteenth and twentieth centuries. Students examine democracy, socialism, communism, liberalism, and nationalism.

CPSC 371. Science & Public Policy

Survey of the use of science and the scientific method as applied to public policy. Examines government institutions involved in scientific studies, the role of expertise in policy making, and possible social effects of future scientific discoveries.

CPSC 381. Russian Studies I

Discussion of the early periods of Russian history from 862 A.D. to 1941. This course stresses the Russian Revolution and the Stalinist period. (Students may also register for the course under HIS 381)

CPSC 382. Russian Studies II

A lecture-discussion course covering the period from World War II to the present. Topics include war-time agreements; the postwar settlements; the death of Stalin; the rise of Khrushchev; and an analysis of current Russian social, economic, and political problems. (Students may also register for the course under HIS 382)

CPSC 394. Politics in Contemporary Thought

Review of current trends in modern political science. Students research the most recent research in the fields of public policy, historical and behavioral methods, political theory, international affairs, and American politics.

CPSC 420. Politics of Africa

Overview of government and politics in modern Africa. Examines the relationship between modern and traditional institutions and identifies major issues, problems, and proposed solutions.

Capstone & Research Courses**CPSC 337. Statistics I**

Introduction to descriptive statistics, including associational measures and probability. Prerequisite: General Education mathematics requirements

CPSC 338. Statistics II

Introduction to inferential statistics, hypothesis testing, simple use of analysis of variance, and correlation coefficients. Prerequisite: An introductory statistics course.

CPSC 387. Scope and Methods of Research

Introduction to basic research techniques and skills. Students learn how to select and apply appropriate methods of theoretical problems. (Course limited to first semester seniors only)

CPSC 479. Senior Thesis

The senior thesis is offered in the Spring semester. The senior in consultation with her/his advisor selects a thesis topic. The senior will devote a full semester to research, the results of which are submitted to the advisor in the form of a thesis paper. Prerequisites: CPSC 361-362 Political Theory I and II, and CPSC 387 Scope and Methods of Research (course limited to second semester seniors).

CPSC 480/483. Independent Study

Students pursue a program of reading, research, and writing and engage in a critical examination of one or more selected topics under the guidance of an instructor.

Internship Courses**CPSC 484/487. Internship**

Varied program available at all levels of government and in public interest organizations. Activities include attending seminars and producing a research paper. Approval of the department chairperson and official course registration are required for academic credit.

CPSC 490. Washington Internship in Public Policy

A one-semester internship in Washington, D.C. Students attend seminars, work in a Congressional office, and produce a research paper. The internship is open to students in all majors who have outstanding academic records and are interested in current issues confronting the disadvantaged.

GRADUATE COURSE DESCRIPTIONS**Departmental Seminar****CPSC 500: Departmental Seminar. no credit**

A weekly meeting of all members of the Department set aside for exchange of ideas among the participants; guest lecturers are frequently invited. Registration and attendance is mandatory.

African Politics**CPSC 572: International Relations of African States. 3 credits**

Examination of relations among African states and their role in Third World and International politics.

CPSC 590: African Political Institutions. 3 credits

Comparative study of central, regional and local institutions of government and administration in contemporary Africa. Prerequisite: CPSC 591.

CPSC 591: Government and Politics of Modern Africa. 3 credits

Contemporary government and politics of the states of Africa, providing exposure to African political culture and its historical background, and to political trends and ideologies.

CPSC 595: Seminar in African Politics. 3 credits

In-depth study of one or more important issues in contemporary African political analysis, with either a one-country focus or a comparative perspective; topics vary from semester to semester. Prerequisites: CPSC 591 and consent of instructor; may be taken twice for academic credit.

CPSC 596: Politics in Southern Africa. 3 credits

Analysis of the struggle of black people of Southern Africa against imperialism and settler colonialism and for liberation; examination of the South African state's internal and external strategies of apartheid maintenance

together with relations of the neighboring black states with the white minority rulers and the liberation movements. Prerequisites: CPSC 591, or consent of instructor.

CPSC 598: African Political Economy. 3 credits

Analysis of the social basis and the orientation of the politics and administration of economic and social change in postcolonial Africa, with emphasis on the ideologies of socialism and the realities of neocolonialism, dependence, and capitalist development. Prerequisite: CPSC 591.

CPSC 599: Social Cleavages and Political Conflict in Postcolonial Africa. 3 credits

Sociological analysis of the cleavages in African social structure and their impact on political conflict and change, with particular emphasis on the role of ethnoregional groups and social classes. Prerequisite: CPSC 591.

Comparative Politics

CPSC 529: Comparative Political Systems. 3 credits

Survey of political structures, institutions, ideologies, interest groups and governmental systems; analysis of decision-making processes, political conflicts and change, and group interaction; examination of models of political systems.

CPSC 530: Government and Politics of Latin America. 3 credits

Examination of Latin American political institutions and political forces, with special attention to role of the military and the church and the legacy of European and U.S. exploitation.

CPSC 531: Politics in Developing States. 3 credits

Examination of political processes in developing countries; problems arising in transition from traditional societies to modern industrial states examined to describe typical patterns of political change.

CPSC 532: Political Institutions of China. 3 credits

Examination of contemporary politics in the People's Republic of China pre-1949 political history, socialist goals and Chinese society, structure and function of political institutions and organizations.

CPSC 534: Comparative European Government. 3 credits

Cross-national analysis of political institutions and political behavior in Eastern and Western European nations.

CPSC 535: The Politics of Revolutionary Change. 3 credits

Analysis of ideas which generate fundamental change, leadership and movements which organize change and examination of their successes and/or failures.

CPSC 536: Comparative Political Parties. 3 credits

Examination of selected party systems, including single and multiparty systems, Marxist and non-Marxist systems, and systems in industrial and non-industrial states.

CPSC 537: Government and Politics of the Caribbean. 3 credits

Examination of political processes in Caribbean states with special emphasis on political problems arising in transition from colonial status to independence.

CPSC 538: Seminar on Asian Politics. 3 credits

Survey of political processes and interrelationships of major nations of Asia; focus on China, India, and Japan.

CPSC 540: The Politics of the Multinational Corporation. 3 credits

Study of impact of MNCs on the international system and national politics and economics, particularly in the Third-World; special emphasis on the issues of development, dependency, sovereignty and control.

CPSC 541: Politics and Education. 3 credits

Examination of role of education in creation and maintenance of a political culture and role of politics in the

creation and philosophy of education structures; the relationship between political education and political participation.

CPSC 542: Seminar on Comparative Politics. 3 credits

Designed for advanced students concentrating in comparative politics; focus on readings and research on selected topics and problems in comparative politics.

International Politics

CPSC 533: Chinese Foreign Policy. 3 credits

Analysis of Chinese capabilities, intentions and strategies in world affairs since 1949; examination of institutions in foreign policy making and implementation; use of instruments of foreign policy in achieving Chinese goals.

CPSC 570: International Relations. 3 credits

Analysis of interlocking factors of geography, population, race, nationalism, and economics as fundamental forces in national power; study of diplomatic, ideological, imperialistic and military rivalries in the contest for world power.

CPSC 571: Japanese Politics and Foreign Policy. 3 credits

Survey of contemporary Japanese politics, government and foreign relations; focus on post-World War II period.

CPSC 573: United States Foreign Policy. 3 credits

Analysis of formation and execution of foreign policy; focus on role of domestic forces and governmental institutions in policy making and contrasting interpretations of U.S. foreign relations.

CPSC 574: Third-World Nations and International Politics. 3 credits

Role of policies, actions and techniques of Third-World nations in the international arena analyzed for trends and continuities.

CPSC 575: European Foreign Policies. 3 credits

Analysis of foreign policies of nations of Eastern and Western Europe with special attention to past and present colonial policies toward Third-World nations.

CPSC 576: Military Power in International Relations. 3 credits

Military power as a technique to achieve goals in the international arena; special attention to contemporary warfare and wars of liberation.

CPSC 577: International Organizations. 3 credits

General development of world organizations; principles, structures, methods, and operation of international governmental institutions; special attention to the United Nations and related agencies.

CPSC 578: Colloquium on International Politics of Asia. 3 credits

Analysis of Asian politics, comparative foreign policies, and international relations; focus on foreign relations of indigenous nations and role played by great powers.

CPSC 579: Politics of International Trade. 3 credits

Identification and analysis of the political forces, which influence commerce among nations; special attention to trade relations between industrial and non-industrial nations.

Methodology

CPSC 602: Scope and Method of Political Inquiry. 3 credits

Study of concepts and methods of social science, especially of political science; philosophy of science; presuppositions, aims and history of procedures and methods; research techniques, sources, bibliography and presentation and publication of investigative results; required of all majors.

CPSC 608: Problems in Political Science Research. 3 credits

Intensive examination of problems of conceptualization, design and experimentation in political science research.

CPSC 640: Independent Research. 3 credits

Designed to give students opportunity for advanced research in such fields and on such topics as may be agreed upon between the individual and the instructor; students permitted only one (1) Independent Research.

Political Theory**CPSC 543: Political Theory. 3 credits**

In-depth analysis of major schools of thought in the field of political theory from the classical period to the present.

CPSC 560: African-American Political Thought. 3 credits

Analysis of categories of black political thought; emphasis on meaning of theory related to black political thinking.

CPSC 600: African Political Ideas. 3 credits

Survey course and resource mechanism designed to (1) identify political thinkers on the African continent and research their ideas, and (2) analyze works of major continental political thinkers of the contemporary era.

CPSC 601: Philosophy of Science. 3 credits

Problems involved in scientific study of political society; epistemological consideration of "approaches" to the study of politics, and consideration of outstanding problems confronted by political scientists in their efforts to explain and predict.

CPSC 603: European Political Philosophy. 3 credits

Survey of major ideologies of liberalism, socialism, conservatism that have developed in European political thinking in the modern era, with emphasis on the relationship of these ideas to European writings on colonialism and imperialism.

CPSC 605: Seminar in Political Theory. 3 credits

Problems of black political theory that have developed since the end of the civil rights era; evaluation of new concepts in black political theory and links between these concepts and historical problems considered in African-American political theory.

CPSC 606: Feminist Political Theory. 3 credits

Examines and analyzes various theoretical, strategic and political positions which characterize the literature and study of women, related issues; special emphasis on study of black feminist theory.

CPSC 609: American Political Thought. 3 credits

Survey of ideas, personalities and relevant ideologies.

U.S. Government & Politics**CPSC 502: Government and Business. 3 credits**

Critical analysis of the relationship between group pressures on government and public policy affecting business; role of administration in formation of policy problems, and experiences of federal agencies operating in business fields.

CPSC 503: Public Opinion and Propaganda. 3 credits

A study to identify and explain public opinion; to describe how and why people react in social situations, and to consider the role of public opinion and propaganda in contemporary society.

CPSC 504: Techniques of Political Control. 3 credits

Examination of the tools used by power holders to control society, with special attention to the condition of African Americans in the United States.

CPSC 505: Political Parties. 3 credits

Explores the types, the nature and the different structures of political parties in America and abroad; theories about political parties are also explored.

CPSC 506: Black Political Parties. 3 credits

The rise and development of separate black political entities examined historically and contemporarily; attention is focused on types of black parties and the rationale for their organization and development.

CPSC 507: Politics of Rural United States. 3 credits

Analysis of political trends and movements in rural America.

CPSC 508: Seminar in Southern Politics. 3 credits

Examination of Southern politics in state, nation, and the international arena; the approach is systematic and comprehensive, with focus on blacks in the region.

CPSC 509: The United States Presidency. 3 credits

Analysis of the powers and organization of the U.S. presidency, with attention to power-gathering, domination of the legislative branch, and manipulation of the people.

CPSC 510: The Congressional Process. 3 credits

Analysis of the U.S. Congress, especially the internal structure, power uses, pressure politics, executive relations, constituency relations and intra-Congress conflicts.

CPSC 511: American Federalism. 3 credits

Survey of the origins, institutions and operation of federalism in the United States; the nature of this structure and its consequences are examined in relationship to minorities.

CPSC 513: American Political Process. 3 credits

Analysis of factors, institutions and actors in the American political arena; study of access to various structures and political organizations from the view of all groups within a pluralistic society.

CPSC 514: Seminar in Judicial Process. 3 credits

Studies of court systems at each level, jury process, substantive judicial issues, with emphasis on the role of African-American participants.

CPSC 515: Legislative Process. 3 credits

Examination of theories, roles, structures, committee systems, procedures and politics of legislatures, and of the involvement of interest groups, executive, bureaucracy, and judiciary in the legislative process.

CPSC 516: Seminar/Internship on the Georgia Assembly. 3 credits

During the annual legislative sessions, students serve as interns and participant-observers of the Georgia legislature; research papers required.

CPSC 548: U.S. Constitutional Law. 3 credits

Study of the law of the United States Constitution through an analysis of lower federal court cases, Supreme Court cases, and other primary and secondary material.

CPSC 549: Prison, Prisoners, Prisoners' Rights. 3 credits

The judicial role in the penal phase of the social control system; court responsibility for imprisonment, conditions of imprisonment, returning the citizen to society; the court system as protector for the rights of those imprisoned.

CPSC 550: The Judicial Process. 3 credits

Introduction to the function of the judicial process in the U.S. political system, with special attention to the politics of the judicial process.

CPSC 551: The Constitution and Civil Liberties. 3 credits

Study of the judicial protection of rights and liberties under the Bill of Rights, and the Thirteenth, Fourteenth and Fifteenth Amendments.

CPSC 552: Seminar in United States Government and Politics. 3 credits

Explores contemporary issues and problems in American government and politics.

CPSC 553: Blacks and the American Political System. 3 credits

Assessment of the position of blacks in the political system of the United States, with special attention to alternative political strategies for the present political epoch.

CPSC 554: State and Local Politics. 3 credits

Examination of state and local political institutions; tools of political participation thoroughly analyzed; entrance of blacks into state and local politics assessed.

Urban Politics**CPSC 512: Black City Politics. 3 credits**

Comparative assessment of the impact of the ascendancy of black elected officials in specified American cities; analyses of the mechanics which brought blacks to power, problems blacks experience in exercising power, and impact of black leadership on the delivery and quality of city services.

CPSC 518: Seminar in Urban Problems. 3 credits

A rotating topic seminar involving in-depth exploration of problems common to major urban centers; topic will be announced each semester.

CPSC 519: Urban Politics. 3 credits

Survey of dilemmas, limitations and potentialities of urban political activity in America exposes students to various approaches to the study of urban politics and assessment of impact of blacks upon political activity of contemporary urban centers.

CPSC 520: Politics of Public Finance. 3 credits

Basic concepts and modes of government financing, especially those of local government, with attention to implications for units of government under black political authority.

CPSC 522: Urban Political Movements. 3 credits

Examination of political organizations seeking to create basic changes in public policy of various urban centers and review of goals, strategies and methods of these organizations and their impact upon the urban landscape.

CPSC 523: Atlanta City Politics. 3 credits

Survey of the political system in Atlanta with focus on resources, strategies and tactics of black and white actors in shaping Atlanta's politics, programs and developing political institutions.

CPSC 525: Political Demography and Urban Change. 3 credits

Analysis of impact of population shifts and other demographic factors upon urban change; special emphasis upon black migration patterns and resulting public policy.

CPSC 526: Approaches to the Study of Urban Politics. 3 credits

Examination and critique of various conceptual schemes as tools for analyzing urban political development and review of major theoretical works purporting to explain urban political phenomena.

Women & Politics**CPSC 517: Women in Politics Seminar. 3 credits**

Survey of the role of women as political activists and office holders on the international, national and local levels in the second half of the 20th century, with emphasis on the participation of minority women in U.S. politics.

CPSC 539: Third-World Women and Development. 3 credits

History, status and role of Third-World women in development, governmental policies and practices toward women as well as movements and activities of Third-World women examined.

Thesis & Dissertation Courses

CPSC 701: Thesis Consultation. 1 credit

CPSC 705: Thesis Research. 3 credits

CPSC 801: Dissertation Consultation. 1 credit

CPSC 805: Dissertation Research. 3 credits

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